

Hexham Canoe Club Committee¹ Meeting
Thursday 21st May 2009, 19.30, Dyvels Pub, Corbridge

Apologies: Nick Coulson

Present: Ray Hudpith, Dave Glendenning, Claire Ridley, Andy Brittlebank, Lorraine Glendenning, Bobby Timperley, Sarah Wootton, Anna Barker, Michael Nelson, Eddie Watson, Colin Rendall,

Pl's	<p>Priority items for meeting (identified to Chair at start)</p> <p>1. Mailing list</p> <p>Not many active coaches. Use blind copy for emails. Send out proactive emails. Limit on time email addresses can be kept due to data protection. Therefore, policy agreed to retain and send emails for a year after membership. Need couple of people to sit down and look at communication strategy. Andy Brittlebank, Nick Coulson, and Michael Nelson to do this. Need to remember approximately 4 people want paper copy.</p> <p>2. Rowing regatta</p> <p>Request from rowing club for canoe club not to use river on 6th June. Rowing club would like to borrow 2 open boats, 4 pfd, and 4 paddles on the 6th June. Rowers have said would stay off river on Tyne Tour day, however would rather they stay off the water on the placid water race day (26th July). Going to ask the rowers for £40 for kit hire.</p> <p>3. Boat house development</p> <p>Going to cost £3.6K for sewage, as appose to the £1.5K in the budget. Eddie to look at the spec of the treatment. Entec consultants want a quick turnaround. Next meeting regarding the boathouse is 5th June. Canoe club needs to look at possible usage of sewerage system and feedback to consultant. On a summer weekend, may have 40 people. we're likely to have over time. Increase in members likely to be 5% increase per year. Andy Britt to respond with figures.</p> <p>Project likely to run until the end October. Café 16 week project. Claire knows a surveyor who will look at café and saying would not cost too much. Anna suggests best for the surveyor to look at the building and once work done against plans.</p> <p>Will find out who won contract for the development on 5th June.</p> <p>Andy Britt to respond with regard to the storage containers. Container anticipated being £15per week for 20ft container plus delivery. Need to get 2 containers. This is for the canoe club only. Mike can store boats, but cannot give easy access. Colin to check insurance policy to see if still insured. Mikes storage area will be locked, alarmed, and has CCTV. At present do not know temporary storage is needed. Ray suggests that wood from current boat house used for racking. Dave to have a think what kit needs to be stored in containers, and what going to mikes factory. Need to look into container locks.</p> <p>Landing stage – what is it going to be made out of? Rowers do not need ramp however ramp requested by canoe club for disabled access.</p>
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¹ Elected Committee: Andy Brittlebank, Sarah Wootton, Dave Glendenning, Lorraine Glendenning, Colin Rendall, Nick Coulson, Bobby Timperley, Claire Ridley, Anna Barker, Michael Nelson, Eddie Watson
Co-opted Members: Paul Burgess (as Pool Rep),

4. Co-opted committee members

Discussion on Co-opted members e.g. Paul as pool rep last year.

Abritt suggest co-opt Paul as pool rep and Scott who is willing to look after the website.

Lorraine asking for young members to help, propose Chloe, and to ask Matthew Coulson. Ask Ben to be junior coordinator.

Michael to ask more experienced coaches to help e.g. Kim and Vic.

5. Taster sessions and courses

Request from scout group to put on taster day on 7th June. Will be approx 14 scouts plus leaders.

Will be 10am start. AndyBritt to organise.

Need to look into the number of links as doing local centres out of work. Although historically people have had taster sessions have gone off and paid money to centres.

Les working with Stoneham housing association to do taster session. People are socially disadvantage. Michael to give check list form Les.

6. Away trips

Noted that new coaches exploring new areas, and that local agreement may be in place that we may not be aware off. e.g. our Corbridge agreement. Cannot depend on guidebooks.

Not wanting to stop exploring new areas, however suggestion was made to first trip run as group of friends as an exploratory trip, and some groundwork is done. Following discussion club policy is for club trips to be run within remit of qualifications. However learning point from previous trip if possible to run river before but not make compulsory. Coach needs to be risk assessment on the day. If there are any incidents report back as there may be an opportunity for group learning.

7. Swimming pool sessions

Suggestion that pool sessions should stop at end of April, rather than carry on through to May.

Michael has received request to run all year.

Michael to survey coaches and gain opinion as coaching commitment will be required.

Ask pool to stop the previous session at 8.15 to give change overtime and prevent first session running late.

Lorraine/David cannot continue to May. Surplus on pool money dwindling by May. Need strong commitment from coaches to continue through to May. Maintain half hour sessions.

Need to have policy on spare boats and write down on the sheets.

Policy is to ask everybody to pay, no free paddles. If a coach has been coaching for hour, if available a boat can be used.

Prudhoe Water World has coaching facilities for teaching rolling.

8. Work force development

Colin received email from Jenni Thompson. Need to send invoice to get money back from coaching fees already paid. If have more coaches wanting to develop more funding may be available i.e. one level 1 and one level 2, / two level two/ two level ones. Funding will be 75%. There will be service level agreement drawn up. Timescale for this up to September.

9. Regional bursary

Form is about to be sent out to club. Form is as it was before. But with stricter control on people who access funds requiring them to give back to the region. Funding will be 50%. Foundation and WWSR and Advanced WWSR, Level 2 moderate water endorsement also funded.

10. Sport unlimited/school link

Ray been to Haydon Bridge High school and gave presentation to year 9 girls. Lot of interest.

	<p>Application forms to be collected. 8 places for 8 sessions start on 5th June then 7 sessions on Sat 10-12 on Saturdays.</p> <p>11. Flat water race day Poster gone out to the region. Registration, then try different types of boats.</p>	
Declaration of interests: none		
Standard default items.		
1	Minutes of the last meeting: Agreed	
2	<p>Matters arising from the last meeting</p> <p>Pool temperature – is anybody monitoring and checking the temperature as is noted pool temp not working properly. Ask Paul to include letter with new years pool session application regarding the pool temperature. Eddie funding will help</p> <p>CRB checks on going,</p>	
3	<p>Secretary's report (SW / DG/NC)</p> <p>Lots new member emails</p>	
4	<p>Treasurers Report / Money (CRend)</p> <p>Statement is for two months. Membership understates what is coming in however shows what has been banked.</p> <p>Swimming pool - aim to break even, therefore need to reinforce paying money for boats</p>	
5	<p>Tyne Tour (ABritt)</p> <p>Nothing to report. Will upload application forms on to website shortly.</p> <p>Tyne tour committee to feed back to northern region on 9th September in Jesmond .</p> <p>Next meeting of Tyne tour committee 4th June at Dyvels Pub</p>	
6	<p>NE Region</p> <p>Regional website up and running need contributions for content. Website address is www.canoenortheast.co.uk</p>	
7	<p>PDO report</p> <p>See priority items</p>	
8	<p>Top Club (DG)</p> <p>Top club file being updated.</p>	
9	<p>Youth Leader (LG)</p> <p>16th May flat water freestyle, 30th May slalom, 7th (date may be the 6th) June slalom, 11th July flatwater race session.</p> <p>1.30-4.30 open boat session next Wednesday for juniors</p> <p>3rd June</p> <p>School links group has had poor take up. Have £20 donation to cover cost of certificates. School link to run at 7 children.</p>	
10	<p>Child Welfare Officer (CR)</p> <p>Nothing to report</p>	
11	<p>Boathouse Manager (DG)</p> <p>Need to look at what boats to get rid off and think about what boats to purchase, need boats for bigger people e.g. H3.</p> <p>Michael and Eddie to look at boats and prices.</p> <p>Agreement for DG to order two skid plate boats.</p>	
12	<p>Coaching Reps (MN/EW)</p> <p>Thanks to old coaching reps.</p> <p>Coaching reps act as liaison</p> <p>Sea training, roughly 10 people. Kim to do assessment. One sea trip run to Coquet Island. One trip coming up. Request for Hexham to formally thank Coquet club for use of landing etc.</p> <p>For schools links two coaches asked if there was payment for coaching. No payments to be made.</p> <p>Claire suggests coaching reps take on rota for Saturday sessions. During summer need three coaches.</p>	
13	<p>Trips Reporter</p> <p>Nothing further to report</p>	
14	AOB	

	<p>Grant can be applied for school links programme and can be used it to purchase kit. Bobby asked if minutes of last meeting regional meeting sent to the club. Ray to ask for minutes to be sent. Vic has purchased two polo balls. Needs to send receipt/invoice to club for reimbursement. Request for foundation safety and rescue course. Ask Simon and Ray to work together on this. Can be delivered as modules ie. 3 sessions of two hours</p>	
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Meetings 2009: 18th June 2009